



# Memorandum

**TO:** Rules and Open Government  
Committee

**FROM:** Mayor Chuck Reed

**SUBJECT:** AMENDMENT TO  
RESOLUTION NO. 73586

**DATE:** June 15, 2007

**APPROVED:**

A handwritten signature in dark ink, appearing to read "Chuck Reed".

**DATE:**

6/18/07

## **RECOMMENDATION**

Direct the City Attorney to review and amend Resolution No. 73586 to replace "Mayor" with "Mayor or Chairperson" where applicable.

Return to the Rules and Open Government Committee with a draft for review.

## **BACKGROUND**

Rule 1(g) of Resolution 73586 designates the Mayor as the presiding officer of Council meetings and names who the presiding officer will be in the Mayor's absence. The rest of the document specifically lists the Mayor as having the authority over various aspects of the meeting. The document should be amended to read "Mayor or Chairperson" to give proper authority to the presiding officer in case of the Mayor's absence.